

## Marie V. Duffy Elementary School Arrival and Dismissal Procedures for Cohorts A & B

### Arrival and Dismissal Times and Places Refer to Map

	Arrival	Dismissal	Entry	Exit
<b>1st Grade</b>	8:40 am	3:00 pm	Door between Duffy and MacKinnon	Duffy Main Exit
<b>2nd Grade</b>	8:40 am	3:00 pm	Duffy Main Entrance	Duffy Main Exit
<b>3rd Grade</b>	8:40 am	3:00 pm	Duffy Main Entrance	Board Office Exit
<b>4th &amp; 5th Grades</b>	8:40 am	3:00 pm	Doors near Gym	Exit near Gym
<b>Kindergarten</b>	<b>9:00 am</b>	<b>2:50 pm</b>	Duffy Main Entrance	Duffy Main Exit

#### Procedures:

- Keep 6 feet apart (exception-family unit) and wear masks while on school property.
- 2<sup>nd</sup> - 5<sup>th</sup> Grade students are dismissed at the door. Have a clear plan on where to meet up if you are picking up multiple children.
- Kindergarten and 1<sup>st</sup> grade students are handed off to someone approved by the family at dismissal.
- Please be on time. Students can no longer wait in the office. Call the school in case of an emergency.
- When you arrive at your entrance (see map), maintain a distance from other families and staff of 6 feet.
- We will be running an “In Day” arrival until further notice. The playground areas will not be used before or after school.
- **Kindergarten families, please note the new arrival/dismissal times above.**